



### Watch those expiration dates....

Please be aware that all supply items with expiration dates need to be rotated **three months prior to expiration**. To ensure supplies are used and not unnecessarily thrown away, please use the following guidelines... For Epi pens, charcoal, glucose, D5W, D50, nitro spray, nebs, IV fluids, IV flush solutions, IV blood tubes, hi/low solution and test strips for the glucometer and AED patches, notify Richard to arrange transfer and replacement of these items. It can be handy to drop things off to him at work, Rogers Mesa Fruit, as we all pass by there frequently!

# THE BURN SHEET

## Laptop Computers Now On Board

We now have the laptop computers in the rigs to record your patient care report. If you have not completed the training, please contact either Richard or Pam. In case you have not completed training and/or the laptop is inoperable, please hand write a run report as has been done in the past. Please make sure that the copy you give to the hospital is LEGIBLE – if the pink copy is not legible, PLEASE copy the white version for the hospital. Again, contact Pam or Richard upon returning if you have had to fill out your run report the “old fashioned” way, as you will still need to enter your run report into the laptop when you return to the barn.

You will need to plug in the laptop at the hospital while you work on it – the laptop batteries are not being charged in the rigs. The printer for the laptops is located in the clerk’s office (by the copier) and a USB cable is attached that is connected to the laptop in order to print out the report. Please print 2 reports – one that stays at the hospital and the other is to be filed with all other paperwork associated with the run in the appropriate lock box once you arrive back at the barn. Remember to sign your report, along with your crew. The hospital can either sign off on the HIPAA privacy

slip that is signed by the patient or sign each page of the run report that you bring back to the barn (they would probably rather sign the privacy notice). Any questions, please call Richard, 234-3476.

For the time being, use your last name and the password as: 1111. We will page out when the password access will be available.

Please be careful with the laptops, they are expensive! The mouse will work better if it has a sheet of white paper underneath it.



Use the number from a printed run report for the number of the run in the laptop – and /or use it for your notes. Please make sure that ALL information that is patient information sensitive gets attached to your final report and filed in the lock box at your barn. It is a HIPAA violation to leave patient information unsecured!!! The

paperwork that should be attached for each run includes: run report (either laptop generated or hand written), any notes, HIPAA privacy notice signed by patient and hard card.

We know that initially working with the laptop will increase time at the hospital – please be diligent in getting back on the road once your reporting is complete. Your community needs you back in service as soon as possible!!!!

**NORTH FORK AMBULANCE  
ASSOCIATION**

PO BOX 127  
HOTCHKISS, CO 81419

BUSINESS OFFICE PHONE  
872-4303



PROVIDING  
EXCELLENCE IN  
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FORK VALLEY,  
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# EVENT CALENDAR

## Board Meeting

Thursday, May 4, 7 pm, Crawford Fire Barn

## Continuing Education

Tuesday, May 9, 7 pm, Crawford Fire Barn

## All Day CE

Saturday, May 20, 8 am, Hotchkiss High School

A review of mass casualty triage; review of NIMS/ICS & major positions in ICS; a practical exercise in MCI; an update on communications; and scenarios. Please call Pam to sign up – 872-3410 or 234-3475

## Colorado Symposium on Emergency Care

June 1-4, 2006, Telluride

Last date to apply for financial aid is at the May Board meeting, May 4. Please call Karina for financial aid application – 872-4303



**New Refusal Report**  
Attached is a copy of the  
new Patient Refusal  
Information Sheet from Dr.  
Funk. Please become  
familiar with it. You will  
need to fill out two (2)  
copies – 1 for the patient  
and 1 for the NFAA to be  
filed in the lock box. Get as  
many witness signatures as  
you think necessary  
depending on the  
circumstances.

## Call Review... review

Dr Funk would like to see **everyone** at  
Call Review! Please plan on attending  
these quarterly sessions!

A few notes from the April Call  
Review...

### Pregnant Patients – Notes from Dr. Funk

Give oxygen to mom via cannula!  
Help her to breathe to take her mind  
off bearing down

If patient delivers, while in route or at  
home:

After delivery gently suction  
nose, then the mouth with  
bulb suction

Stimulate baby by drying with  
dry towel, discard wet towel  
& wrap in clean, dry towel

Keep in mind that newly deliv-  
ered babies lose body tem-  
perature rapidly, so after  
drying, place baby on mom,

skin to skin, & place cap on  
baby's head

Make sure cord is free, gently slip cord  
from neck, if needed

Place clamps at least 6-8" away from  
baby's navel for cutting the cord

Baby should start breathing in 30 sec-  
onds or less – thwack bottom of  
feet to stimulate (usually drying  
with the towel is plenty of stimu-  
lation)

If baby is not breathing after 60 sec-  
onds, start infant CPR

If baby needs oxygen, use oxygen tub-  
ing at 6 lpm & cup end of tubing  
about 1" from baby's nose  
(usually once you start giving  
baby oxygen, do not discontinue  
until arrive at hospital or clinic)

Delivery of placenta should take place  
within an hour of birth. After  
placenta delivery, rub mom's ab-  
domen about area of navel